



**Santa Ynez River Water Conservation District,
Improvement District No.1
Invites Applications for the Following Positions:**

Operations Technician II: \$6,146.52 to 8,064.77/mo.

Operations Technician III: \$6,453.83 to 8,467.99/mo.

FILING DEADLINE: February 19, 2025

HUMAN RESOURCES • 3622 SAGUNTO STREET, P.O. BOX 157 • SANTA YNEZ, CA 93460 • (805) 688-6015 • www.syrwd.org

The Santa Ynez River Water Conservation District, Improvement District No.1 is accepting applications for its Operations Technician II and III Series positions.

THE POSITIONS:

Depending on the position, performs a wide variety of work in the operation and maintenance of the District's water distribution system and production facilities, including the installation, maintenance, and repair of water services, valves, mains, hydrants, and meters; reading water meters and recording use; monitoring and ensuring compliance with local, state, and federal regulations regarding water system operations; utilizing the supervisory control and data acquisition system (SCADA); and operating and maintaining a variety of heavy equipment, hand and power tools, and miscellaneous equipment.

DISTINGUISHING CHARACTERISTICS:

Operations Technician II: This is the intermediate journey-level class in the Operations Technician series. Incumbents are expected to have detailed knowledge of distribution operations. Positions at this level are distinguished from the Operations Technician I level by the performance of a range of duties as assigned, working independently, applying well developed skills, and exercising judgement and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit. Work is normally reviewed only on completion and for overall results. This class is distinguished from the Operator III in that the latter is expected to assume lead responsibility over lower-level staff as needed and assumes responsibility for making independent decisions on the full range of distribution, treatment, operations, and maintenance matters.

Operations Technician III: This is an advanced journey-level and lead level position in the Operations Technician series. Positions at this level are required to perform daily and routine work on the District's water distribution system and coordinates with the District's Superintendent, Operations Supervisor, field staff, and management. Incumbents at this level may provide instruction and assistance to lower-level Operations Technicians and/or Operators-in-Training. This position also performs the more advanced and skilled maintenance, installation, repair and operational duties and responsibilities. This level is distinguished from other Operations Technician positions within the series by the level of responsibility assumed and the complexity of duties assigned. Employees perform the most difficult and responsible types of duties assigned to classes within this series including responsibility for field project oversight and exercising functional and technical guidance over lower classified operations and maintenance staff. Employees at this level are required to be fully trained in all operation and maintenance procedures related to assigned area of responsibility.

REQUIRED EDUCATION:

High school diploma or equivalent required for all positions within the Operations Technician series.

EXPERIENCE, LICENSES AND CERTIFICATIONS:

Operations Technician II: Three to five (3-5) years of increasingly responsible work experience in performing maintenance, repair, and operation work with a public or regulated water distribution system and possession of a Grade 2 Water Distribution (D2) certificate and Grade 1 Water Treatment (T1) certificate from the State of California State Water Resources Control Board. Continued maintenance of valid certificates is a condition of employment for this position.

Operations Technician III: At least five (5) years as an Operations Technician II or equivalent position with a public or regulated water distribution system and possession of a Grade 3 Water Distribution (D3) certificate and Grade 2 Water Treatment (T2) certificate from the State of California State Water Resources Control Board. Continued maintenance of valid certificates is a condition of employment for this position.

REQUIRED FOR EACH POSITION:

- Possession of a valid California Motor Vehicle Driver's license and be insurable with the District's insurance at the standard rate and continue to meet the established driving standards as a condition of employment for this position.
- Incumbents are required to participate in District provided training to acquire basic First Aid and Cardiopulmonary Resuscitation (CPR) certificates during the initial 12 months of employment and continued maintenance of valid certificates as a condition of employment for this position.
- Full-time residency within approximately thirty (30) miles of the District office in order to efficiently respond to emergency calls.
- Subject to call back during off-duty hours according to rotational schedule.

ESSENTIAL FUNCTIONS:

- Performs a variety of maintenance, repair, and installation work on District water distribution system and facilities, including but not limited to meters, mains, services, and mechanical and electrical equipment.
- Assists in the maintenance and operation of the District's water distribution system and related assets.
- Performs and/or helps supervise the performance of landscaping and related work, including weed abatement around reservoirs, wells, access roads, and rights-of-way using mechanical equipment and chemical spray rigs.
- Reads and/or helps supervise the reading of water meters and reporting of meter data, including follow-up activities for unusually high or low reads, reported leaks, and other water usage matters.
- Observes pumping equipment, meters, and charts to identify possible problems and operating difficulties; makes appropriate adjustments, and maintains required records and logs.
- May check on customer complaints and perform a variety of maintenance and repair tasks to remedy customer concerns and complaints.
- Operates pneumatic, hydraulic, and gasoline powered tools.
- Responds to emergency repair scenarios.
- May collect water quality samples, test samples, assist in the treatment of water supplies, and maintain logs, records, and data systems for required reports.
- Other duties as assigned.

OTHER REQUIREMENTS:**Knowledge of:**

Principles and practices of effective supervision; principles, methods, materials, and equipment used in the operation and maintenance of potable domestic water treatment and distribution systems; mechanical and electrical characteristics of motors, meters, valves, control panels, water and wastewater systems, telemetry systems, and other water control or measuring devices; math and record keeping commensurate with Distribution and Treatment certificates held; applicable federal, state, and local standards for maintaining water quality and complying with treatment and distribution standards and requirements; AWWA specifications; hydraulics; principles for disinfection of water distribution systems and maintaining sufficient disinfectant residuals; effective preventive maintenance practices and routine operation and maintenance programs; safety precautions and procedures; design and operation of water meter systems; teamwork and developing consensus.

Ability to:

Effectively assist in the supervision of subordinate staff; train, assign, schedule (depending upon position), and participate in work related to the operation and maintenance of District's water meter system, storage, treatment, transmission and distribution facilities; read, write, and perform mathematical calculations; perform a variety of skilled and semi-skilled tasks in facility construction and maintenance; understand and follow oral and written instructions; communicate effectively in both oral and written form; perform routine laboratory tests and samplings, analyze results and take effective corrective action when necessary; maintain logs, records and charts; read and interpret gauges and recording devices reflecting water system operations; read and interpret maps, drawings, product label instructions and equipment operation procedures; operate and maintain a wide variety of hand and power tools used in water treatment and distribution; take a proactive approach to problem solving; perform assigned tasks in a safe manner; establish and maintain effective working relationships with those contacted in the course of work; and learn, understand, and implement the District's protocols and procedures.

Tools and Equipment Used:

Motor vehicle, generators, pumps, gauges, detection devices, and specialized equipment such as analyzers, computer-based telemetry recorders and indicators, computer control systems, electrical equipment, and common hand and power tools, shovels, wrenches, detection devices, mobile radios, telephones, calculators, and a variety of lab equipment.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to use hands and fingers to handle, feel, or operate objects, tools, or controls, and reach with hands and arms. The employee frequently is required to stand, sit, and/or walk for prolonged periods. The employee must be able to smell, and to speak and hear clearly. The employee may be required to climb, balance, bend, reach, stoop, kneel, crouch, and/or crawl. The employee must be able to carry, push, pull, reach, and lift equipment and parts weighing up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and the ability to adjust focus.

Environmental Elements:

Travel from site to site; exposure to noise, dust, grease, smoke, fumes, gases, potentially hazardous chemicals, computer screens, traffic conditions, work in or with water and on slippery or uneven surfaces.

BENEFITS:

- Health, dental and vision insurance available the first day of the month following enrollment. Employee/family coverage paid by the District up to 100% of the maximum allotted by Resolution of the Board of Trustees.
- CalPERS is a defined benefit retirement plan that includes a lifetime benefit determined by a set formula (years of service, age at retirement, and final compensation).
 - An employee who becomes a **"new"** member of CalPERS for the first time on or after **January 1, 2013** (and who was not a member of another California public retirement system prior to that date) will be enrolled in the CalPERS 2% @ 62 benefit formula with a three-year final compensation calculation in accordance with the Public Employees' Pension Reform Act of 2013 (PEPRA). Employees contribute a percentage of their salary towards their CalPERS retirement account, which percentage is determined annually by CalPERS and currently is set at 8.25%.
 - An employee who is a **"classic"** member of CalPERS hired before January 1, 2013 or who has reciprocity with CalPERS or who has less than a six-month break in service between employment in a CalPERS (or reciprocal) agency will be enrolled in the 2% at age 55 benefit formula with a three-year final compensation in accordance with CalPERS standards.
- Basic Life Insurance and Accidental Death and Dismemberment coverage paid by the District
- The District participates in Social Security
- Voluntary deferred compensation plan available
- Disability insurance at a nominal cost to employee on date of hire
- 10 days vacation accrued each year (vacation accrual can be taken after six months of employment with the District); increases to 15 days after 5 years of employment, and 20 days after 10 years
- 12 paid holidays per year
- Sick leave – 12 days per year

TO APPLY:

To obtain an application please visit www.syrwd.org, or send an email request to general@syrwd.org, or call (805) 688-6015. Completed application and resume should be sent to Racel Cota, the District's Administrative and Financial Manager, at Santa Ynez River Water Conservation District, ID No.1, P.O. Box 157, Santa Ynez, CA 93460, via email to rcota@syrwd.org, or hand-delivered at 3622 Sagunto Street, Santa Ynez, CA 93460.

Upon hire, candidate must possess a bank account to accommodate the District's direct deposit for monthly pay. Upon hire, the candidate must submit a Department of Motor Vehicles printout summarizing their driving record covering the last 30 days from the closing date of this recruitment.

A "no smoking" policy has been adopted in all District facilities to promote a health-based, smoke-free workplace as part of the District's commitment to a pollution-free environment. An Equal Opportunity Employer - Women, minorities and individuals with disabilities are encouraged to apply. Under the Americans with Disabilities Act, persons desiring a reasonable accommodation to participate in the recruitment process may contact the District Office at (805) 688-6015 prior to the final filing deadline. The provisions contained in this job flyer do not constitute an expressed or implied contract and any provisions contained herein may be modified or revised without notice.