

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT,
IMPROVEMENT DISTRICT NO.1
NOVEMBER 18, 2025 REGULAR MEETING MINUTES**

A Regular Meeting of the Board of Trustees of the Santa Ynez River Water Conservation District, Improvement District No.1, was held at 3:00 p.m. on Tuesday, November 18, 2025, in-person at 1070 Faraday Street.

Trustees Present: Michael Burchardi
 Jeff Clay
 Brad Joos
 Mark Moniot
 Nick Urton

Trustees Absent: None

Others Present: Paeter Garcia Racel Cota
 Kylie Kelleher Dan Drugan

1. CALL TO ORDER AND ROLL CALL:

President Clay called the Regular Meeting of the Board of Trustees to order at 3:02 p.m. Ms. Cota conducted roll call and reported that all Trustees were present.

2. PLEDGE OF ALLEGIANCE:

President Clay led the Pledge of Allegiance.

3. REPORT BY THE SECRETARY TO THE BOARD REGARDING COMPLIANCE WITH THE REQUIREMENTS FOR POSTING OF THE NOTICE AND AGENDA:

Ms. Cota reported that the Agenda for this meeting was posted in accordance with the California Government Code commencing at Section 54953, as well as District Resolution No. 340.

4. ADDITIONS OR CORRECTIONS, IF ANY, TO THE AGENDA:

There were no additions or corrections to the Agenda.

5. PUBLIC COMMENT:

President Clay welcomed any members of the public and offered time for members of the public to speak and address the Board on matters not on the Agenda. There was no public comment. Mr. Garcia reported that no written comments were submitted to the District for the meeting.

6. CONSIDERATION OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 21, 2025

The Regular Meeting Minutes from October 21, 2025 were presented for consideration.

President Clay asked if there were any changes or additions to the Regular Meeting Minutes of October 21, 2025. There were no changes or additions requested.

It was **MOVED** by Trustee Moniot, seconded by Trustee Joos, and carried by a unanimous 5-0-0 voice vote, to approve the October 21, 2025 Regular Meeting minutes as presented.

7. CONSENT AGENDA:

The Consent Agenda Report was provided in the Board Packet.

Mr. Garcia reviewed the Consent Agenda materials for the month of October.

It was **MOVED** by Trustee Joos, seconded by Trustee Urton, and carried by a unanimous 5-0-0 voice vote, to approve the Consent Agenda.

8. MANAGER REPORTS - STATUS, DISCUSSION, AND POSSIBLE BOARD ACTION ON THE FOLLOWING SUBJECTS:

A. DISTRICT ADMINISTRATION

1. Financial Report on Administrative Matters

a) Presentation of Monthly Financial Statements – Revenues and Expenses

Ms. Cota announced that the Financial Statements were provided to the Board via email earlier in the day and also included in the meeting handout materials and posted on the District’s website.

Ms. Cota reviewed the Statement of Revenues and Expenses for the month of October compared to the prior month of September. She highlighted various line-items related to revenue and expense transactions that occurred during the month and referred to the Fiscal-Year-to-Date Statement of Revenues and Expenses that provides a budget to actual snapshot for the four months ending October 31, 2025. Ms. Cota reported that the District revenue exceeded expenses for the month of October by \$636,356.41 and the year-to-date net income was \$1,705,621.33.

b) Approval of Accounts Payable

Ms. Cota announced that the Warrant List was provided to the Board via email earlier in the day and also included in the meeting handout materials and posted on the District’s website.

The Board reviewed the Warrant List which covered warrants 26878 through 26937 in the amount of \$467,504.95.

It was **MOVED** by Trustee Joos, seconded by Trustee Moniot, and carried by a unanimous 5-0-0 voice vote, to approve the Warrant List for October 22, 2025 through November 18, 2025.

B. OPERATIONS UPDATE

1. General

Mr. Drugan presented a general operations update to the Board, reporting that the District has switched back to local well water and that Staff is working to winterize the District’s system.

Mr. Garcia reported that Superintendent Joe Comé took and passed his D3 exam and Roy Johnson took and passed his D3 and T2 exams on back to back days.

2. Notice of Completion – Motor Control Center and Service Upgrades Phase 2 Project

Mr. Drugan reported on the Notice of Completion for the Motor Control Center and Service Upgrades Phase 2 Project. Mr. Garcia recommended approval of the Notice of Completion and requested authorization to file the Notice of Completion with the County Recorder’s Office.

It was **MOVED** by Trustee Moniot, seconded by Trustee Urton, and carried by a unanimous 5-0-0 voice vote, to approve the Notice of Completion for the Motor Control Center and Service Upgrades Phase 2 Project.

3. Update Regarding Water Supply Portfolio & Treatment Alternatives
Mr. Drugan and Mr. Garcia presented an update to the Board on the District's Water Supply Portfolio and Treatment Alternatives strategy. Among other information, Staff reported that the District recently issued a Request for Proposals for hydrogeologic consulting services to support the siting, design, and possible installation and testing of a new groundwater production well. Staff are currently reviewing the submitted proposals and expect to present a recommendation to the Board at an upcoming meeting.

9. REPORT, DISCUSSION, AND POSSIBLE BOARD ACTION ON THE FOLLOWING SUBJECTS:

A. SUSTAINABLE GROUNDWATER MANAGEMENT ACT

1. Eastern Management Area (EMA) Update

The Board packet included the Notice and Agenda for the October 23, 2025 Regular Meeting of the Groundwater Sustainability Agency for the Eastern Management Area.

Mr. Garcia summarized several topics that were discussed at the recent EMA GSA meeting, including options for obtaining additional stakeholder participation in the SGMA process. He reported that based on prior Board input, the District has expressed support for obtaining such input through expanded meetings of the EMA Citizens Advisory Group (EMA CAG). Mr. Garcia reported that the next EMA meeting is scheduled to take place on November 20, 2025.

B. AMENDMENT TO RULES & REGULATIONS AND CAPITAL FACILITIES CHARGES

1. Draft Resolution No. XXX: The Board packet included a draft Resolution of the Board of Trustees of the Santa Ynez River Water Conservation District, Improvement No.1 Approving the Automatic Annual Adjustments to the Capital Facilities Charges and Meter Installation Charges Contained in Appendix "C" and Appendix "D" of the District's Rules and Regulations

Mr. Garcia explained that the draft Resolution is being provided for advance review because adjustments to the District's Capital Facilities Charges and meter installation charges are implemented through amendments to Appendix "C" and Appendix "D" of the District's Rules and Regulations, and that at least 20 days' advance written notice is required for any proposed amendments to the Rules and Regulations. Mr. Garcia explained the process by which the charges and adjustments are prepared. He stated that no Board action is required at this time, and a final resolution would be presented for consideration and proposed action at the December 16, 2025 Board meeting. Mr. Garcia noted that the automatic adjustments are scheduled to take effect on January 1, 2026.

10. REPORTS BY THE BOARD MEMBERS OR STAFF, QUESTIONS OF STAFF, STATUS REPORTS, ANNOUNCEMENTS, COMMITTEE REPORTS, AND OTHER MATTERS AND/OR COMMUNICATIONS NOT REQUIRING BOARD ACTION

The Board packet included a copy of the United Water Conservation District (United WCD) Petition for Writ of Certiorari to the United States Supreme Court in a case involving the taking of water rights and supplies held by United WCD. Mr. Garcia provided a brief overview of the case to the Board.

Trustee Moniot reported that he attended the Los Olivos Community Services District (LOCSD) meeting on November 8th and that the LOCSD is requesting all Los Olivos residents to locate their septic tanks.

11. CORRESPONDENCE: GENERAL MANAGER RECOMMENDS FILING OF VARIOUS ITEMS

The Correspondence List was received by the Board.

12. REQUESTS FOR ITEMS TO BE INCLUDED ON THE NEXT REGULAR MEETING AGENDA

There were no requests from the Board.

13. NEXT MEETING OF THE BOARD OF TRUSTEES:

President Clay stated that the next Regular Meeting of the Board of Trustees is scheduled for December 16, 2025 at 3:00 p.m.

14. CLOSED SESSION:

The Board adjourned to closed session at 4:42 p.m.

A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

[Subdivision (d)(1) of Section 54956.9 of the Government Code - 2 Cases]

1. Name of Case: Adjudicatory proceedings pending before the State Water Resources Control Board regarding Permit 15878 issued on Application 22423 to the City of Solvang, Petitions for Change, and Related Protests
2. Name of Case: Central Coast Water Authority, et al. v. Santa Barbara County Flood Control and Water Conservation District, et al., Santa Barbara County Superior Court Case No. 21CV02432

B. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION

[Subdivision (d)(4) of Section 54956.9 of the Government Code - Potential Initiation of Litigation by the Agency - Two Matters]

15. RECONVENE INTO OPEN SESSION:

[Sections 54957.1 and 54957.7 of the Government Code]

The Board reconvened to open session at approximately 6:06 p.m. Mr. Garcia announced that the Board met in closed session in accordance with Agenda Items 14.A through 14.B, and that there was no reportable action for any of the closed session Agenda Items.

16. ADJOURNMENT:

Being no further business, it was **MOVED** by Trustee Burchardi, seconded by Trustee Urton and carried by a 5-0-0 voice vote to adjourn the meeting at approximately 6:06 p.m.

THE NOVEMBER 18, 2025 MINUTES WERE APPROVED AT THE DECEMBER 16, 2025 BOARD MEETING.